



**INSTRUCTIONS FOR SHIPPING
TO EDSON PACKAGING MACHINERY LTD.**

Ship "**FREIGHT PREPAID**" to:

**EDSON PACKAGING MACHINERY LIMITED
215 Hempstead Drive
Hamilton, Ontario, Canada L8W 2E6**

Receiving hours: **Monday-Thursday 7am to 3pm, Friday 7am to 11am**
Call for special arrangements for off hour times - please give 24 hour notice
Contact 905-385-3201 ext. 750

All Shipments to Canada – Four Copies of each document required:

1. Packing Slip: must contain part number(s), description of goods and value for customs.
2. Bill of Lading: must contain part number(s), description of goods matching the packing slip. Must be marked "Customs Clearance by BCB Canada". Phone 905-871-1884 Fax 905-871-1579
3. Canada Customs Invoice; See samples below.
Origin of goods must be stated. If origin is Canada, state "Canadian Goods Returned"
Samples/Corrugate must state: "Samples for Testing Purposes Only" "Value for Customs Only".
Each type of product requires a separate line (eg bathroom tissue is separate from household towels)
4. Valid NAFTA; signed and dated. If applicable, duties will be billed back for items not qualified for NAFTA or if the certificate is not provided with the shipment.
5. Note: one copy of each document to be placed in an envelope marked "Edson Packaging Machinery Shipping Receiving Department".

Fillable form* <http://www.cbsa.gc.ca/publications/forms-formulaires/ci1.pdf>

Please advise Edson of the carrier name & tracking number and send a copy of all documentaion via email to: Edson.Shipping@ProMachBuilt.com



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*Fillable form examples:

NO. OF PKGS.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
6 SKIDS	CASE PACKER, HS #8422.40 CANADIAN GOODS RETURNED	1	\$60,000.	\$360,000. US.
1 BOX	(PARTS DESCRIPTION) COUNTRY OF ORIGIN: XX	200	\$0.50 EACH	\$100. US.
2 SKIDS	KDF CORRUGATE CASES, SAMPLES FOR TESTING COUNTRY OF ORIGIN: USA	200	\$0.50 EACH	\$100. US.
40 CASES	PRODUCT DESCRIPTION FOR EACH TYPE OF PRODUCT, SAMPLES FOR TESTING COUNTRY OF ORIGIN: USA	1000	\$0.35 / EACH	\$350. US.